



Board of Directors Meeting Agenda
May 26, 2026 –9 am
Greater Valley CCC Facility (14993 Camage Ave, Sonora)

Call to Order: Opening of Meeting.

Roll Call: OFFICERS: Gary Sanchez (President), Chuck Sloan (Vice President), Chrystal Aceves (Treasurer)
DIRECTORS: Eileen Carlen, Karen Caldwell, Joe Milani, Jerry McGowan,
STAFF: Albert Alt (Executive Director)

Standing Reports:

- A. Presidents report
- B. Treasurers report
- C. Executive Directors report

Committee/Meeting Updates: ie. County Fire Advisory, SWIFT, YSS, Firewise

Discussion: Partner and cooperator information.

Business/Action items:

- A. Minutes from March 24, 2026
- B. Minutes from April 28, 2026
- C. Change in Council Signatories
- D. Independent Audit

Information item:

- A. Grant – prioritization of potential projects
- B. CAFSC County Coordinator Grant opportunity
- C. PGE Grant – Pinecrest Lake/Stanslaus National Forest
- D. Dragoon Gulch additional treatment area update
- E. Project Manager template contract and compensation
- F. CWPP update
- G. Annual Report
- H. Executive Director evaluation process

Adjournment:

Executive Session: None



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2026 Meeting Calendar:

Tuesday May 26, 2026

Tuesday June 23, 2026

Tuesday July 28, 2026

Tuesday August 25, 2026

Tuesday September 22, 2026

Tuesday October 27, 2026

Tuesday November 17, 2026

December – **no business meeting**

*all meetings at 9:00 am. Executive sessions or special meetings may be scheduled at different times.



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Tuolumne Fire Safe Council Ad-hoc Members

Agency Liaisons:

Ryan Campbell, Tuolumne County Board of Supervisors

Sean Hembree, Tuolumne County

City of Sonora, Brittan Gregory

Greg Cox, PG&E

USFS/STF

Jorge Pacheco, BLM

Frank Lewicki, NRCS Affiliate/TCRCD Forester

Ann Segerstrom, City of Sonora

Michael Pickard, SNC

Lindsay Mattos, SWIFT

Fire Agency Advisors:

Gary Carlson, Sonora City Fire Department

Diana Beasley, Tuolumne Rancheria FD

Roger Peterson, Cal-Fire TCU

Bill Barteau, Cal-Fire TCU

Matt Harrison, Cal-Fire TCU

Nathan Gorham, Tuolumne County Fire

Neil Gamez, Tuolumne County Fire Chiefs Association

Chicken Ranch Rancheria

Tuolumne Fire Safe Council Projects

Project No.	Description
175	Big Hill Fuels Maintenance (closed)
176	Summerville High Fuel Reduction (closed)
177	Firewise Communities
180	Groveland Area Maintenance
182	Dragoon Gulch
183	Kewin Mill Belleview
184	Tuolumne Area Project



Tuolumne Fire Safe Council – Executive Director’s Project Report: May, 2026

Albert Alt, Executive Director

Active Projects:

Project	Update
Big Hill Maintenance (Uery, McGowan)	Closeout completed: Closeout requires written report/narrative along with before and after photos and financial reconciliation. Final payment has been issued on grant. Total award was \$414,141.00 and we spent \$399,363.06 on treatment (Remaining award: \$14,777.94 = 96% of funds expended).
Summerville (Johnson)	Closeout completed: Closeout requires written report/narrative along with before and after photos and financial reconciliation. Final payment has been issued on grant. Total award was \$396,539.00 and we spent \$379,232.27 on treatment (Remaining award: \$17,306.73 = 96% of funds expended).
Defensible Space (Fremd, McGowan, Lane)	<p>Over 120 residences have been treated under the program, to date.</p> <p>Pheonix Lake unit has been completed and Project Managers are in the process of reaching out to residents that were confirmed in the program in the Lower 108 Unit.</p> <p>At the completion of the Pheonix Lake unit, a rough estimate of remaining funding will allow for approximately 60 more residences to be completed.</p> <p>Website has been updated with information that the program is currently fully subscribed and will be open to registration in the future, should additional funding become available.</p>
Groveland/120 Area (Lane)	<p>Smith Station treatment (Alpine) completed 02/09/2026. Treatment area, as verified by Cal FIRE on 2/11/2026 was approximately 34 acres total.</p> <p>Groveland Unit treatment completed 04/032026, total of 20.8 acres. Cal FIRE verified acreage 04/17/2026. Final treatment invoice from Alpine has been received and paid. Project does not</p>



	<p>have available area for additional treatment and will be closed out in coming months. Project budget has approximately \$98,000 remaining and grant performance end date of 04/2026.</p>
<p>Dragoon Gulch (Lewicki/TBD/Lane)</p>	<p>Treatment contractor (Left Coast) completed mastication in January. Handwork completed in March and pile burning was completed the week of April 24th. Verification of treatment and pile burndown is in process. Verification must occur prior to payment of last invoice to treatment contractor.</p> <p>After completion of planned project, approximately \$190,000 remain for additional treatment. In discussion with CalFire to add treatment of approximately 35 acres on Stockton Rd. from the Washington Fire burn scar.</p>
<p>Kewin Mills (TBD/McGowan)</p>	<p>CEQA Notice of Exemption (NOE) has been obtained. Next step is to complete RFP for treatment contractor and plan beginning of treatment work. Project manager TB.</p>
<p>Tuolumne Area (Johnson/Wolfe)</p>	<p>Executed Grant agreement has been obtained. CEQA contract has been awarded to Westside. Adam has begun the process of the review, with anticipation of the in-field review completed in May, report to follow. Full completion of CEQA process is anticipated August of 2026.</p> <p>Budget amendment for salary and benefits of executive director is submitted and has been approved.</p>

Tuolumne County FireSafe Council

March 24, 2026, Meeting Minutes

14993 Camage Ave

Sonora, California 95370

Present: Officers: Caldwell, Sanchez, Sloan. Directors: Carlen, Milani, Sloan, McGowan. ED Alt

Vistors present:

PRESIDENTS' REPORT

*President Caldwell opened the meeting at 9:14 AM and requested introductions.

*On 3/17, Karen attended the Climate and Wildfire Institute 2026 Annual Convening in Jamestown. Sponsored by Western Fire and Forest Resilience Collaborative, to unite fire experts, Tribal leaders, policymakers, researchers, and industry partners to accelerate wildfire solutions.

*On 3/19, Karen, Christal Aceves, Chuck Sloan, Eileen Carlen, and Stephen Johnson attended the Sierra Nevada Task Force Regional Meeting at the Chicken Ranch Casino Resort in Tuolumne County. This was a two-day conference that included California, Hawaii, Oregon, and Washington. The conference was well attended, with nearly 500 registered in person and over 300 attending online. Karen states that UC Davis is developing solutions to the growing wildfire threats facing our communities. More people are complying due to awareness education, marketing, branding, and the Living with Fire Program.

*President Karen requested that AI and Chrystal maintain a Decision Log for the TCFSC.

*Living With Fire Series was successful with great reviews. Three sessions over two weeks that focused on 1, Fire Risk – How did we get here? What now? And how did we get here? 2, Reducing Risk and Building Resilience. 3, Community Prevention and Individual Responsibility. Gratitude was expressed for the volunteer work by Chrystal Aceves, Chuck Sloan, Eileen Carlen, Robin King, and Stephen Johnson. The TCFSC needs to have better representation in educational forums at these events.

* We received a small (amount?) Fuel reduction grant for Firewise communities.

Treasurers Report

Chrystal will provide the Treasurers report. Wells Fargo account currently stands at \$326,900.31. There are outstanding checks of \$123,011.79. Checking will have a remaining balance of \$203,888.52 and savings has a balance of \$135,308.85.

Executive Director's Report

* Albert Alt provided the meeting with a written status of projects as follows: 175- Big Hill Fuel Maintenance, 176- Summerville High Fuel Reduction, 177- Fire Wise Communities, 180- Groveland Area Maintenance, 182- Dragoon Gulch, 183- Kewin Mill Belleview, and 184- Tuolumne Area Project.

* ED Alt expressed concern about high treatment cost per acre for Defensible Space and suggested he would investigate lower-cost options/proposals.

* ED Alt reported the County was applying for the County Coordinator Grant through California Fire Safe Council and our council had been invited to participate in the process with the County.

* After months of work and review by the ED and BOD, Al presented the final draft of the policies to be adopted by the board.

Motion:

Director Sloan moved to approve the minutes of the 2/24 FSC meeting, Director Carlen seconded, and the motion was unanimously approved.

Director Chuck Sloan moved to adopt the policies as presented by Al Alt. Eileen Carlen seconded, and the motion was unanimously approved.

* Al Alt presented the final draft of the Treasurer's Role and Responsibilities.

Motion:

President Karen moved to adopt the Treasurer's Role and Responsibilities as presented by ED Alt, Director Carlen seconded, and the motion was unanimously approved.

Motion:

Director Sanchez moved to allow Jerry McGown to continue as a board member and project manager for as long as he remains on the TCFSC Board. Future board members will not be allowed to serve as project managers and a board member simultaneously. Director Milani seconded, and the motion was unanimously approved.

* Meeting guest Jamie Wolfe expressed interest in becoming a project manager for the FSC. She stated she has management experience, design work, passion, and motivation! The board expressed interest, and President Karen offered to discuss this further.

Members and Guests present

Albert Alt, Alec Lane, Chrystal Aceves, Chuck Sloan, Eileen Carlen, Frank Lewicki, Gary Sanchez, Jamie Wolfe, Jerry Usery, Jeff Cox, Joe Milianni, Karen Caldwell, Nate?, Roger Peterson. Two guys came and left early, and I don't have their names.

Board Members Present: Chrystal Aceves, Chuck Sloan, Eileen Carlen, Gary Sanchez, Joe Milianni, and Karen Caldwell.

Adjournment 1:04 PM



Board of Directors Meeting Agenda
April 28, 2026 – 9:00 am
Greater Valley CCC Facility (14993 Camage Ave, Sonora)

Call to Order: 9:00 am

Roll Call: OFFICERS – Sanchez (Acting President), Sloan (Acting VP), Aceves (Treasurer)
DIRECTORS – Carlen, Milani, McGowan,

Absent: Caldwell

Guests/Collaborators/Project Managers Present: Sean Hembre, Jerry Usrey, Bill Barteau, Adelina Sanchez, Jami Wolf, Alec Lane, Scott Fremd, Stephen Johnson

Standing Reports:

Acting President Sanchez opened the meeting and welcomed those present. He outlined the change in leadership due to Karen Caldwell resigning her position as Board President.

Treasurer Aceves provided a financial update including the checking and savings account balances and transactions that occurred over the last month.

Executive Director Alt provided a written project update included in the Board agenda package. Alt also provided an update regarding collaboration with Tuolumne County for the County Coordinators grant through California Fire Safe Council.

Committee/Meeting updates:

Vice President Sloan provided an update on the agenda and discussion from the County Fire Advisory committee. Director Milani provided an update from SWIFT.

Discussion:

Sean Hembre provided information regarding the programmatic CEQA the County is developing. He shared the value and streamlining of the effort and how agencies may be able to utilize the programmatic CEQA.

Bill Barteau provided an update on Cal FIRE grant cycle and upcoming grant deadlines.

Business/Action items:

Both action items were removed from the agenda.

Information Item:

- A. Strategic Planning: Alt provided an update of strategic efforts that have been completed to date and those that need milestone dates.
- B. Grant prioritization: The Board directed Alt to coordinate discussions with Cal FIRE for submission for Wildfire Prevention Grants.
- C. Independent Audit: Alt provided an executive summary and presentation of the purpose and importance of an independent audit. Acting President Sanchez emphasized the importance of audit and the integrity that comes with it. The Board directed Alt to work with the Treasurer to become audit ready and suggest a timeline for completion.



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- D. Board meeting locations: Acting President Sanchez recommended having Council meetings in other locations throughout the county, including Pine Mountain that the Groveland area. The Board had consensus on the recommendation.
- E. Board project field trips: Acting President Sanchez recommended the Board set an opportunity to see completed projects and in-progress projects in person. The Board concurred.
- F. Board meeting recordings: Acting President Sanchez reported out to attendees that Council meetings will be recorded in an effort to make meeting minutes more efficient to complete.
- G. Hazard Fuels Reduction program in at-risk communities: Acting President Sanchez discussed the importance of these programs and his interest in the Council developing one.

Meeting Adjourned: 10:48 AM

Executive Committee Meeting: Called to Order at 11am

The Board took action on the following items in Executive Committee:

Gary Sanchez – Elected President

Chuck Sloan – Elected Vice President

Board Action Item — Change in Authorized Bank Signatories

Agenda Item: Approval to Remove and Add Authorized Bank Signers

Requested Action:

Board approval to remove one existing authorized signer and add three new authorized signers on the organization’s bank accounts.

Proposed Motion:

Motion to approve removal of the following individual as an authorized signer on all organizational bank accounts:

The following individual is removed as an authorized signer on all bank accounts held by the organization:

Removed Signer: Karen Caldwell, President

The following individual is added as authorized signer on all bank accounts held by the organization:

New Signer: Chuck Sloan, Vice President

Staff and appropriate Board members are authorized to work with the bank to complete all required forms and implement these changes. Previously approved signatories not noted above remain unchanged.

Certification

I certify that the foregoing resolution was duly adopted by the Board of Directors on the date listed above.

Name: Gary Sanchez, President

Signature: _____

Date: _____